



Forfatter AKD	Versjon 3	
Godkjent av Inger Christiansen [fsdrift]	Godkjent dato 23.03.2025	Gyldig til: 31.03.2026

## Parking for employees at the Framcentre

Employees can get access to the reduced employee rate for parking at the Framcentre, by applying for a parking permit, and using the app from EasyPark to register and pay for the parking.

The permit is only granted to employees with a permanent workplace at the Framcentre. It applies for the parking lot situated north of the Framcentre, marked as parking area 8736. The area code for the reduced parking rate for employees is 87361. You must use the EasyPark app, if you make the payment in the payment machine you will not get the reduced parking fee.

There are two parking spaces for rechargeable vehicles, these have their own rate and does not offer reduced price for employees. The app zone is 900700002, you will find more information on the sign at the parking area. An additional fee from EasyPark is charged when using the charging places and paying with the app. There is a parking limitation for 4 hours when parking on the charging station.

For application follow the link to create your user account and apply for an employee parking permit: <https://framsenteret.easypark.net/>. It may take up to 5 days to process the application, so make sure to apply in due time.

Maybe you already have the EasyPark app, but you must make sure you also have a **profile** at EasyPark before you can send an application.

### **If you have a profile:**

Go to: <https://framsenteret.easypark.net/>.

Go directly to "Login", use BankID for login. You cannot log in with email and username when you apply for a parking permit.

Click on "Profile" on the left side, check the email address, make sure you change it to the email address you use for work. Click on "View full profile", then click "Change" and update your email address. Applications with private email addresses will be rejected. Click "Save Changes". Please continue to "Apply for permission".

### **If you do not have a profile, create a new profile:**

Go to: <https://framsenteret.easypark.net/>.

Select "Create Account". It is not possible to apply for a permit without first creating a user account. Log in using your BankID.

When logged in, you must fill in your mobile number and your email address for work to complete the registration. Applications with private email addresses will be rejected, so make sure you enter your email for work. Continue to "Apply for permit".

### **Apply for an employee parking permit**

Follow our shortcut on our website, information for employees under the section for parking "Apply for employee parking permits here", or use this link <https://framsenteret.easypark.net/>  
If you have more than one car you must create an application for each car, maximum two cars.

### **Complete your application:**

#### **Step 1**

Select the category you want to apply for

First press "Other" on the left side, press «1. Employees » on the right.

Press "Continue"

#### **Step 2**

There is a pre-selected area "The Centre". Proceed to Step 3 without making any changes

#### **Step 3**

It is pre-selected for "10 years". The permit will be rescinded if you leave.

Go to calendar and choose "today's date", press «Continue»

#### **Step 4**

Enter the car's registration number. When you click on the next box "Mark", the system automatically retrieves both the car make and the model. Check that you have registered the correct car. If you have several cars, remember to send an application for each car (max 2)

#### **Step 5**

It is pre-selected "Free permission"

#### **Step 6**

Here it is possible to upload documents, but you do NOT need to do this

#### **Step 7**

Check the information provided here and that the information is correct

Click "Terms" (marked in red), read them and check "I accept Terms"

Press «Send»

The system will ask if you have uploaded necessary documents - press "Send anyway"

A message will show up on the screen confirming that the application has been sent with your ID number and email address. You will also receive a confirmation on email.

## **How to start parking with the EasyPark app**

When the application is handled, you will receive a reply by email. It may take up to 5 days to process the application. Download the EasyPark app and register the same mobile number you used when applying for the parking permit. Register your payment card and your car's licence number.

### **Open the EasyPark app, and manually seek up the parking zone 87361**

- 1) Choose the parking zone 87361 Framsenderet
- 2) Choose short term/by the hour "Visitor parking" or long term /by day "visitor period parking"
  - Short term: Rotate the wheel to the desired parking time. Press «start parking». Payment pr hour
  - Long term: Choose number of days. Fixed price per day between 0700-1700
- 3) Confirm by selecting the car's licence number and complete the payment

## **General information**

- Parking short term/by the hour between 0700-1700 will be charged for maximum eight hours when using the app.
- Parking long term/by day. The car cannot be left over night. Parking is not allowed between 0100-0500

Parking for employees for more than eight hours and/or outside the period from 0700-1700 on weekdays is free of charge if the parking is registered in the EasyPark app, using code 87361.

Parking is not allowed on the area between 0100-0500 and applies throughout the year

The app must be activated immediately after parking, before leaving the vehicle.

Employees are responsible for parking and paying according to signs, markings, instructions and applicable regulations. Fees issued due to violations of the rules will not be waived